



## Restricted Access Vehicle Operator and WA Heavy Vehicle Accreditation Registration Form

To Operate a Restricted Access Vehicle (RAV) in Western Australia, you must register as an Operator with Main Roads WA. The permit type required will determine whether you require WA Heavy Vehicle Accreditation.

Only legal entities are able to register as a Class 1, Class 2 or Class 3 Operator. Copies of proof of identity for each legal entity (an Individual, Company, Government Agency, not for Profit or Charity) and any Registered Business name(s) associated with the legal entity must be supplied with this application. Do not attach original documents.

**Individual Operators**

Complete Sections 1, 2, 6, 8 (if required), 9 & 10. An individual operator must also complete Section 5, if they are trading using a Registered or Trading name.

**Company**

Complete Sections 1, 3, 6, 7, 8 (if required), 9 & 10. Section 5 must be completed, if a Registered or Trading name is used.

**Government/Not-for-Profit or Charity**

Complete Sections 1, 4, 6, 7, 8 (if required), 9 & 10. Section 5 must be completed if a Registered or Trading name is used.

**1 What do you want to do?**

To register as a new Operator

To update my Operator details

Operator Number

Apply and pay for permits online  Yes  No

**2  Individual Operator Details** \*An individual must sign Authority and Declaration when becoming a new operator and when updating existing information.

Surname  First Name  Other Name(s)

Date of Birth  Passport Number  Driver's Licence Number

Australian Business Number (ABN)  Licence Class  State of Issue

Residential Address   
(Cannot be a PO Box Address)

Suburb  State  Postcode

Postal Address

Suburb  State  Postcode

Phone Number  Fax Number

Mobile Number  Email Address

OR

**3  Company Details**

Name

ABN  ACN

Principal Place of Business   
(Cannot be a PO Box Address)

Suburb  State  Postcode

Postal Address

Suburb  State  Postcode

Phone Number  Fax Number

Mobile Number  Email Address

OR

**4  Government/Not-for-Profit or Charity**

Name  ABN

Principal Place of Business   
(Cannot be a PO Box Address)

Suburb  State  Postcode

Postal Address

Suburb  State  Postcode

Phone Number  Fax Number

Mobile Number  Email Address

**5 Registered Business Name or Trading as Name**

Registered Business Name

Australian Business Number (ABN)

**Physical Address**  
(Cannot be a PO Box Address)

Suburb  State  Postcode

**Postal Address**

Suburb  State  Postcode

Phone Number  Fax Number

Mobile Number  Email Address

**6 How would you like us to contact you ?**

**Preferred General Communication Type**

Email  Fax  Post

**Preferred Permits Communication Type**

Email  Fax  Post

**7 Authorised Contact Person** (To be completed by Company, Government, Non-Profit or Charity only)

Surname  First Name  Other Name(s)

Date of Birth  Position

**Physical Address**  
(Cannot be a PO Box Address)

Suburb  State  Postcode

**Postal Address**

Suburb  State  Postcode

Phone Number  Fax Number

Mobile Number  Email Address

\*For an existing organisation registered with Main Roads Western Australia Heavy Vehicle Services, only the currently recorded **Authorised Contact Person** has the authority to amend RAV registration information, by signing the authority and declaration below. If that person is no longer the **Authorised Contact Person**, then a new registration must be completed with an authority and declaration signed by a **Responsible Person** of the organisation. A **Responsible Person** is an officer of that organisation who is authorised to apply for registration as an operator of a RAV.

**8 Western Australian Heavy Vehicle Accreditation**

As a condition of Order or a Permit, operators may be required to hold a current Western Australian Heavy Vehicle Accreditation (WAHVA) Certificate. Where required to hold an Accreditation Certificate, the operator nominated in this application must be aware of the requirements under the WAHVA Business Rules available from [www.mainroads.wa.gov.au](http://www.mainroads.wa.gov.au)

I require Accreditation (Unsure if Accreditation is required ? Contact 138 HVO (486) before submitting the form.)

**Accreditation Modules Required**  
(Please discuss which modules you require with your auditor and tick and attach records as required).

Fatigue  Mass Management (Optional)

Maintenance  Dimension and Loading Management

**Documentation Required**  
Documentation required to be submitted with this registration form for accreditation:

Payment:  \$225.00 - 3 years  Re-Entry Audit

Audit:  Full Entry Audit  Systems Audit  Compliance Audit

**Please Note:** Where Accreditation is required, this application will not be accepted unless accompanied by the payment and an audit.

A list of Exemplar Global Certified Auditors can be found at <http://exemplarglobal.org/certification/what-we-offer/search-for-certified-individuals-or-organizations/>  
This will then generate a heading: Advanced Search. To narrow the search further go to <https://www.mainroads.wa.gov.au/UsingRoads/HeavyVehicles/Accreditation/Pages/CertifiedHVAAuditors.aspx>

**9 Supporting Documentation and Checklist**

Please ensure the following items have been completed/attached before submitting your application.

**If the applicant is a Company**

Certificate of Registration

Record of Registration for Business Name

Recent Company Extract  
(available from the ASIC Website, cannot be more than 3 months old)

**If the Company ABN is a Trust**

Trust Deed Supplied (Front Page, Schedule and Signed page)

**If the applicant is an Individual**

Driver's Licence or Passport or Birth Certificate

**Not-for-profit or Charity**

Extract of Registration of the Not-for-profit or Charity

**Government/Not-for-Profit or Charity**

Evidence of Authority to act as the **Authorised Contact Person** for the organisation

**10 Authority and Declaration**

- i. I have read and understand the legal requirements described within this form and acknowledge that all the information provided within, or as supporting documentation forming as part of this application, is true and correct.
- ii. I agree to operate heavy vehicles in accordance with any requirements to holding Western Australian Heavy Vehicle Accreditation, where applicable.
- iii. I acknowledge that I will abide by any terms and conditions of any Order or Permit, or any other law or statute, under which I am operating a Restricted Access Vehicle.
- iv. I declare that I am authorised by the relevant applicant organisation, to be their **Authorised Contact Person** and be able to submit this registration form on their behalf.

Name  Signature

Position  Date

Email completed form to: [permit.applications@mainroads.wa.gov.au](mailto:permit.applications@mainroads.wa.gov.au) or fax to (08) 9475 8455